

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)

Part – A

AQAR for the year (2016-17)

2016-2017

1. Details of the Institution

1.1 Name of the Institution

MILLAT COLLEGE, DARBHANGA

1.2 Address Line 1

DARBHANGA

Address Line 2

DARBHANGA

City/Town

DARBHANGA

State

BIHAR

Pin Code

846004

Institution e-mail address

pmcdbg@gmail.com

Contact Nos.

06272-222926

Name of the Head of the Institution:

DR. MD. RAHMATULLAH

Tel. No. with STD Code:

06272-222926

Mobile:

+919431443438

DR. S. M. RIZWANULLAH

Name of the IQAC Co-ordinator:

Mobile:

+919470730300

IQAC e-mail address:

f_rizwanullah@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

BRCOGN16139

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.millatcollege.ac.in

Web-link of the AQAR:

www.millatcollege.ac.in/AQAR/AQAR201617.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.13	2014	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/04/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

LALIT NARAYAN MITHILA UNIVERSITY, DARBHANGA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

01

2.4 No. of Management representatives

0

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC contributed valuable suggestion and active co-operation in

- ❖ Canteen improved
- ❖ Office run through Office Management Software
- ❖ Inner road facilitated by Solar Energy System Installation.
- ❖ Have started New Sports Facilities / activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcomes
❖ Canteen improvement	Work done.
❖ Office run through Office Management Software	Installed and running smoothly
❖ Inner road facilitated by Solar Energy System Installation.	Installed.
❖ Have started New Sports Facilities / activities.	Work in progress in this direction
❖ Digitization of Library with Infilbnet.	Subscribed
❖ Routine green & clean campus audit.	Regular Basis.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

A committee chaired by the principal in its meeting went through the report. The report is adapted for timely submission and further resolved to include some necessary modifications.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	19	NIL	NA	NA
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NIL	NA	NA
Others	NA	NA	NA	NA
Total	19	0	0	0
Interdisciplinary	NA	NA	NA	NA
Innovative	NA	NA	NA	NA

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College follows the syllabus as devised by the affiliating University (LNMU, Darbhanga). No revision / updation took place in this year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

	Total	Asst. Professors	Associate Professors	Professors	Others
Revised Guidelines of IQAC and submission of AQAR	19	3	16		

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	12	NIL	NIL	NIL	NIL	NIL	NIL	NIL	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	0	25
Seminars/ Presented papers			07
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Modular curriculum for Honours subject as proposed by IQAC were persisted with to ensure timely completion of syllabi. Mentor system stress upon and strictly implemented.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

We still maintained the traditional Annual written mode of examination. Nevertheless the half yearly and term examination are arranged on the college level to prepare the students for their annual University exams.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

75% or more

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.2016-17	No. Of Part 3 rd Students-381	-	64	18	-	82
B.Sc.2016-17	No. Of Part 3 rd	-	48	36	-	84

	Students- 184					
B.Com.2016-17	No. Of Part 3 rd Students- 100	-	70	3	-	73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- By framing the weekly class-routine
- By checking & supervising other amenities of teaching & Learning.
- By taking progress report from the department on regular basis.
- By advising for timely publication of results of all internal examinations.
- By analysing the results of the examinations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	0
Faculty exchange programme	Nil
Staff training conducted by the university	2
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	36	12	-	7
Technical Staff	4	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated individual teachers to undertake research projects under UGC sponsorship and also pursue independent research as well as guide other research scholars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	9	
Non-Peer Review Journals		0	
e-Journals		NIL	
Conference proceedings		NIL	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds
 3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number					6
Sponsoring agencies					College

Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
	National	Applied
International	Applied	Granted
	Commercialised	Applied

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The faculty members attended different conferences and workshops at the National Level.
- Several Seminars and awareness programme were also organised on topics like Environmental pollutions Aids Awareness etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in Sq. Mtr.	5344.74			
Class rooms	20			
Laboratories	07			

Seminar Halls	01			
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computer installed in the administrative wing of the college.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19624		0		0	
Reference Books	0	0	0		0	
e-Books	0				0	
Journals	10		0		0	
e-Journals	0				0	
Digital Database	0				0	
CD & Video	0				0	
Others (specify)	0				0	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	32	20	2		6		4	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free Wi-Fi with Internet Connection for both Student and Staff Members.

4.6 Amount spent on maintenance in lakhs:

i) ICT

5

ii) Campus Infrastructure and facilities

50

iii) Equipments

10

0

iv) Others

Total:

65

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Grievance Redressal cell and Students Counseling cell provide students with career oriented informations.
- Various awareness programs are organized on the burning topics as well as on the achievements and lives of our National luminaries to raise the awareness levels among the students.

5.2 Efforts made by the institution for tracking the progression

Terminal examinations are held to check the progress level of the students and initiate further steps accordingly.

	UG	PG	Ph. D.	Others
Revised Guidelines of IQAC and submission of AQAR	3787	0	0	0

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1860	49		1927	51

Last Year-2015-16						This Year-2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1347	0	0	1079		2426	3162	7	0	618		3787

Demand ratio 1:1 Dropout % 1.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special classes arranged for Spoken English and Personality Development.

No. of students beneficiaries

More than 100

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Special sessions are arranged periodically by Career and Counseling Cell to Guide and Advise students about various Career opportunities available. The problems as reported by the students are addressed to.

No. of students benefitted

More than Twenty-Five

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
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Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Under the auspicious of 'Women Cell' set up at the behest of IQAC programmes relating to gender sensitization are organized to create awareness among learners. The cell keeps strict vigil on problem like sex discrimination and participation of girl students in all extra-curricular activities.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	The poor and meritorious students received support from college fund.	
Financial support from government	The State Govt. provides SC/ST/OBC and Minorities scholarships to such students	9649
Financial support from other sources		
Number of students who received		

International/ National recognitions		
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5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision
 Millat College was established with a vision to produce a society of learned and aware individuals who can contribute to the overall development of the society by acquiring in-depth knowledge of various disciplines through higher education.

Our Mission
 The mission of Millat College is to nurture individuals through fundamental education and extra-curricular activities that enables them to lead a productive and meaningful life.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our principal is the member of University body which undertakes the planning of curricula. The college as a constituent unit of The University is guided by them.

6.3.2 Teaching and Learning

The institution keeps strict vigil on the performance of faculty members in and outside the classroom. Regularity and punctuality are mandatory for both teachers and learners. Teachers provide notes, references and time to time tips to learners towards their preparation for examination.

6.3.5 Examination and Evaluation

- Special classes arranged for spoken English.
- Personality development classes also held to make students more job worthy.
- Awareness programme and seminars held periodically on various significant topics as well as on the lives and contributions of our national heroes.

6.3.4 Research and Development

Minor research project undertaken.

Faculties engaged in research projects on individual basis.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A number of trees planted in the campus.
- New equipment, furniture and books were purchased.
- Building renovated and white washed.
- No Computer and UPS's increased.

6.3.6 Human Resource Management

Different Cells like IQAC, Career and Counselling Cell, Student Grievances and Redress Cell and Staff Council Cell constituted under the Chairmanship of the Principal to decentralised the Human Resource Management the efficient running of the College.

6.3.7 Faculty and Staff recruitment

Recruitment of faculties and staff are made at the University/Government Level and we as a constituent unit implement the decisions.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Strictly on the basis of the provisions and instruction of the University and the government under a transparent process.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

<i>Teaching</i>	Group Insurance scheme
<i>Non-teaching</i>	Group insurance scheme,
<i>Students</i>	Financial support including scholarships, Stipends etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

College keeps a list of alumni available and periodically seeks their advice in matters related to academic and administrative improvement of the institution.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- College and class PTA meetings were held and progress reports were placed before the PTA.
- Maintenance works of student amenities was done by PTA.
- ID cards were prepared and distributed to all students.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Trees were planted by NSS and nature club. Steps initiated to make the campus secure from the garbage dumping by the surrounding mohallahs of the areas.

Criterion – VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Course details and syllabus were made available online through college website.

- Special classes of spoken English and Personality Development continuing successfully.
- Periodical quiz competition arranged for students to raise their awareness level.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A few students recruited by placement agencies and sum of the students were successful at BPSC and Nationalized Banks.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mentor System running successfully.
- Internal Term examinations arranged for continuous monitoring of students' progress/

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Awareness programme and seminars organised by NSS and NCC regarding Environment and pollution, Drug abuse Gender Equality.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Pleasant and serene environment.
- Energy conservation due to sufficient light and ventilation.
- Always aiming for pollution free atmosphere.
- Sufficient greenery and temperate climate.
- Innovative modes of teaching (Group discussion, quiz, seminars, etc.) in addition to the traditional mode.

Weaknesses

- Inadequate number of women staff.
- Proficiency level is below average because of the majority of students coming from rural area.

Opportunities

- Make the campus more green and eco-friendly by increasing the level of plantation.
- More efforts needed for issues related to sensitization of girl students.
- Saving energy by raising level of awareness and attitude development of students and employees.
- Training the students in Disaster Management.

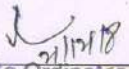
Challenges

- Increasing the strength of students from socially and economically weaker sections of society.
- To draft and consult more persons in the Alumni list for their valuable suggestions & financial support.

8. Plans of institution for next year

1. Further develop the available playing ground to render it fit for organizing Out door Games.
2. To expand the facilities at the existing functioning canteen of the college.
3. To arrange an adequate infrastructure for the medical center.

Name:-Dr. S. M. Rizwanullah


Co Ordinator
Signature of the Co Ordinator, IQAC
MILLAT COLLEGE
DARBHANGA

Name Dr. Md. Rahmatullah


Signature of the Chairperson, IQAC




राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

Millat College

Darbhanga, affiliated to Lalit Narayan Mithila University, Bihar as

Accredited

with CGPA of 2.13 on four point scale

at B grade

valid up to September 23, 2019

*Attested
Form No. 11/2/18*



Date : September 24, 2014



*Amalinda
Director*



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Millat College

Place : Darbhanga, Bihar

Criteria	Weightage (W _i)	Criterion-wise Weighted Grade Point (CrWGP _i)	Criterion-wise Grade Point Average (CGPA) (W _i)
I. Curricular Aspects	100	200	2.00
II. Teaching-Learning and Evaluation	350	900	2.57
III. Research, Consultancy and Extension	150	250	1.67
IV. Infrastructure and Learning Resources	100	220	2.20
V. Student Support and Progression	100	200	2.00
VI. Governance, Leadership & Management	100	190	1.90
VII. Innovations and Best Practices	100	170	1.70
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (CrWGP_i) = 2130$	

Attested



$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (CrWGP_i)}{\sum_{i=1}^7 W_i} = \frac{2130}{1000} = \boxed{2.13}$$

Grade = **B**

Descriptor = **GOOD**



Director

Date : September 24, 2014

* This certification is valid for a period of five years with effect from September 24, 2014